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**THE UNITED KINGDOM  
ENVIRONMENTAL LAW ASSOCIATION**

**(Company limited by guarantee no. 2133283  
registered charity no. 299498)**

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**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE 7 MONTHS ENDED 31 DECEMBER 2005**

**THE UNITED KINGDOM ENVIRONMENTAL LAW ASSOCIATION**  
(Company limited by guarantee no. 2133283, registered charity no. 299498)

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**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE 7 MONTHS ENDED 31 DECEMBER 2005**

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**LEGAL AND ADMINISTRATIVE INFORMATION**

**For the 7 months from 1 June 2005 to 31 December 2005**

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**UKELA Council Members**

Simon Boyle  
Mark Brumwell\*  
Catherine Davey\*  
Keith Davidson  
Jim Drysdale\*  
Elisa De Wit (2)  
Valerie Fogleman (5)  
Bridget Forster  
Martha Grekos (5)  
Elizabeth Hattan\*  
Sarah Holmes  
Neil Humphrey  
Tim Jewell (3)

Peter Kellett\*  
Richard Kimblin  
Daniel Lawrence\*  
Brian Masterson (6)  
Steve McNab  
Tom Mosedale (3)  
Colleen Theron  
Kenneth Ross  
Stephen Sykes (1) (4)  
William Upton (1)  
Andrew Wiseman (5)\*  
Michael Woods (3)+

Notes

The above Council members served throughout the period, and are still serving, except where otherwise stated, as follows:

- (1) stood down from Council at AGM 18 June 2005
- (2) resigned 31 December 2005
- (3) elected to Council at AGM 1 July 2006
- (4) co-opted on to Council 5 July 2006
- (5) stood down from Council at AGM 1 July 2006
- (6) resigned from Council 3 February 2006

\* Members of Executive Committee during the period included – Andrew Wiseman (Chairman up to 1 July 2006), Daniel Lawrence (Vice Chairman from 24 February 2005 to 5 July 2006, thereafter Chairman), Peter Kellett (Vice Chairman from 5 July 2006), Jim Drysdale (Treasurer), Mark Brumwell, Catherine Davey, Elizabeth Hattan  
+ UKELA Company Secretary

Company registered number 2133283; Charity registered number 299498

Registered Office: 1 St Paul's Churchyard  
London  
EC4M 8SH

Reporting Accountants: Gotham Erskine  
Friendly House  
52-58 Tabernacle Street  
London EC2A 4NJ

Bankers: Lloyds TSB Bank PLC  
71 Lombard Street  
London EC3P 3BS

**REPORT OF THE COUNCIL OF MANAGEMENT**  
**For the period from 1 June 2005 to 31 December 2005**

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The Council Members, who are also the Directors of the Charity for the purposes of company law and the Trustees for charity law purposes, submit their Annual Report and Financial Statements for the period 1<sup>st</sup> June -31<sup>st</sup> December 2005. The Council Members confirm that the Annual Report and Financial statements of the charity comply with current statutory requirements and the requirements of the Charity's governing document.

**Objects**

The primary objects of the Charity, which was established in 1986, consist of the promotion for the benefit of the public generally of the enhancement and conservation of the environment in the United Kingdom and in particular to advance the education of the public in all matters relating to the development, teaching, application and practice of law relating to the environment. There were no changes in objects during the year.

**Organisation and governance of the Charity**

The Charity's governing body is the Council of Management, which sets the policy and strategic direction of the organisation. The Council is an elected body meeting quarterly, with – during this year - a Chairman (Andrew Wiseman), Vice-Chairman (Daniel Lawrence) and Treasurer (Elisa de Wit who left and handed over to James Drysdale). Council Members undertook roles such as co-ordinating the Charity's Working Parties (Mark Brumwell), and Regional Groups (Sarah Holmes). The Executive Committee supervised the delivery of the work programme. The President of the Charity was the Rt Hon the Lord Slynn of Hadley PC.

During this period the paid executives of the charity were: the General Secretary and Company Secretary, Dr Christina Hill DL; the Executive Director Vicki Elcoate and the Membership Secretary, Richard Bines. Alison Boyd joined as the Member Support Officer in November.

**Method of appointment or election of Council Members**

Council members are elected annually by the members of the Charity at the Annual General meeting.

The Charity has no issued share capital or debentures, hence there are no directors' interests requiring disclosure.

The Annual General Meeting was held at the Annual Conference in Edinburgh on 18<sup>th</sup> June 2005. Over 100 members were in attendance.

**Review of developments, activities and achievements**

The UK Environmental Law Association (UKELA) aims to make the law work for a better environment. This review covers a shorter period (seven months) than normal as the organisation is changing its year end. Reporting on a calendar year basis will enable a more timely presentation to the Annual General Meeting, which now takes place at the annual conference in June.

**REPORT OF THE COUNCIL OF MANAGEMENT**

**For the period from 1 June 2005 to 31 December 2005**

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**Overview**

The seven months to December 31<sup>st</sup> 2005 saw UKELA make a big investment in improving services to members and holding more events to raise the profile of environmental law. It also put in a major effort to secure a review of environmental governance in Northern Ireland, contributed to the government's reviews of better regulation and enforcement and continued work to develop an e-library on environmental law.

The highlights of the year were:

- Working with organisations in Northern Ireland to hold a round table with UK wide participation and secure a review of environmental governance
- Promoting debate on the concept of wild law, which challenges current models of jurisprudence
- Establishing a new post of Member Support Officer to provide a better service to members and raise the profile of environmental law across the regions
- Working to influence government reviews on better regulation and environmental enforcement as part of efforts to improve access to justice in environmental matters
- Developing its proposal to establish an electronic library on environmental law to provide access to information for members of the public
- Events for UKELA members held including a major conference in Edinburgh, regional group and working party meetings

Establishing the new post meant a step change in increasing UKELA's capacity and the paid executives continue to be supported by an active team of volunteers, delivering a challenging programme of events and activities. At the beginning of the current strategic planning period in 2003 UKELA set out to establish an e-library on environmental law. This idea has been widely supported in the sector and continues to be developed whilst seeking funding to get it off the ground. This cannot go ahead without external funding.

**Aims and objectives**

UKELA agreed a three year strategic plan in 2003 and towards the end of 2005 set about reviewing progress and preparing a new strategic plan to start in July 2006. It set itself the following challenges:

- Being more proactive in working to deliver its charitable objectives of environmental protection and public education
- Working to secure a higher profile for the organisation both within its own membership and externally
- Delivering a better service to its members
- Providing more planning, direction and operational quality control from the UKELA Council to increase effectiveness and accountability
- Increasing its membership base, widening the spectrum of membership and being more effective within the UK as a whole.

UKELA set itself four aims in the context of its charitable objects for the three years to 2006:

- 1: To encourage the development of environmental law for a better environment and promote the effective implementation of it
- 2: To promote and provide access to information on environmental law to a wide audience
- 3: To promote discussion and networking opportunities amongst those interested in environmental law

As well as an underpinning fourth aim:

To build and strengthen the organisation so it can deliver its other aims consistent with the overall objectives for UKELA

In the seven months to end December 2005 UKELA made good progress in moving towards these aims with the details set out below.

**REPORT OF THE COUNCIL OF MANAGEMENT**

**For the period from 1 June 2005 to 31 December 2005**

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**Review of developments, activities and achievements**

**Aim 1: To encourage the development of environmental law for a better environment and promote the effective implementation of it**

**Key activities:**

- Helping secure a review of environmental governance in Northern Ireland – with organisations in Northern Ireland organised a round table in Belfast for key experts from across the UK
- Organised a conference at Brighton University on “Wild Law – how can we regulate our relationship with the planet” chaired by Michael Meacher MP. This promoted debate on current systems of jurisprudence
- Input to the Defra review of environmental enforcement
- Calls for an environmental justice bill to be published
- Successful working party sessions at UKELA’s conference in Edinburgh including the need for a more flexible approach to penalties for environmental offences
- Environmental liability work (Insurance & Liability and Contaminated Land working parties)
- UKELA’s Working Parties met throughout the year. They covered the areas of Biotechnology, Contaminated Land, Insurance and Liability, Integrated Pollution Prevention and Control, Nature Conservation, Planning and Sustainable Development, Environmental Litigation, Waste, Climate Change, Scots Law, and Water.
- The working parties made the following submissions to government and statutory bodies: environmental impact assessment and agriculture; environmental liability directive; enforcement in environmental law; changes to the development control system; hazardous waste exemptions

**Aim 2: To promote and provide access to information on environmental law to a wide audience**

**Key activities:**

- Major promotion to students and academic institutions carried out, including two mooted competitions and essay competition, organised by UKELA council member Martha Grekos of No 5 Chambers, which also sponsored the moot.
- A concerted effort was made to secure funding to establish an e-library on environmental law
- 4 press releases published, briefings sent out on environmental justice and regular UKELA column established in Environment Business magazine
- Work on the website was carried out to improve its usefulness, content, search engine visibility and reduce the risk of it failing to work

**Aim 3: To promote discussion and networking opportunities amongst those interested in environmental law**

**Key activities:**

- Essential update on environmental law held in partnership with Association of Personal Injury Lawyers in London
- Seminar on Freedom of Information and the Environmental Information Regulations held with the National Society for Clean Air in Birmingham
- UKELA’s annual conference was held at Edinburgh University, organised by UKELA Council member James Drysdale with support from his firm, Anderson Strathern. About 200 delegates attended and speakers included Sir Kenneth Collins, chairman of the Scottish Environmental Protection Agency and disaster expert Prof Bill McGuire. There was a particular focus on devolution issues, using the implementation of the Water Framework Directive to illustrate this
- Plans for the 2006 conference at Warwick University were well advanced
- An active programme of meetings was held in London with an average attendance of 50 and subjects included environmental impact assessment and US law
- The memorial Garner lecture was given by Sir Crispin Tickell on the issue of climate change

**REPORT OF THE COUNCIL OF MANAGEMENT**

**For the period from 1 June 2005 to 31 December 2005**

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- There were active regional groups in East Anglia, Scotland, the South West, West and East Midlands and plans were put in place to ensure activity in all the regions
- 4 editions of e-law were published under the editorship of Catherine Davey, and back copies were made available on the website
- UKELA remained involved with the European Environmental Law Association, with the chair attending a conference in Greece

**Underpinning fourth aim:**

**To build and strengthen the organisation so it can deliver its other aims consistent with the overall objectives for UKELA**

**Key activities:**

- Alison Boyd appointed as Member Support Officer and started work on membership promotions
- The corporate membership category, which allows up to ten people to benefit within the organisation from the UKELA membership, showed a significant increase over the period. Membership otherwise remained steady, with a subscription review being carried out for the period 2006 – 2009.
- Several membership promotions were carried out, both via direct mailings and in reciprocal arrangements with other organisations
- Discounts at several events and conferences were negotiated for UKELA members

**Resources**

**Volunteer support**

Council Members and other members of the Charity continued to provide their services free – on Working Parties, the Executive Committee, Regional Groups, and in other ways. UKELA enjoys a high level of support from engaged and expert volunteers who provided the governance, organisation of major events and advice on the formulation of UKELA's published views. It is fortunate to find such a reserve of enthusiasm amongst, on the whole, busy working professionals. It plans to broaden its support by developing its appeal to students, and non-lawyers – particularly environmental businesses, consultants, NGOs and academics. This strategy is likely to be a main priority for the next strategic plan. UKELA is grateful to all its members who have helped the organisation deliver a good service to members and by providing expertise and enthusiasm for sound environmental law.

**Sponsorship and Partnerships**

UKELA enjoyed a high level of support from private companies with related interests. Support was provided either in kind (e.g. by providing venues for meetings and administrative support) or by financial contributions.

The UKELA conference would not have been possible without the support of Anderson Strathern and the main sponsors TM Argyll and WSP. Others also sponsored various aspects of the conference.

The UKELA mooting competition for 2005-2006 was kindly sponsored by No 5 Chambers and Sweet and Maxwell.

UKELA is grateful to Herbert Smith for its continuing support for the programme of London meetings. The Wild Law conference was generously supported by Brighton University and Argyll Environmental.

**Future Plans**

UKELA's priorities for the year from 1 January 2006 are:

1. Preparing a new strategic plan which will include aims to become more proactive in securing better environmental laws. This means targeting more resources at the working parties and reacting more quickly to events.

**REPORT OF THE COUNCIL OF MANAGEMENT**

**For the period from 1 June 2005 to 31 December 2005**

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2. Securing effective and active regional groups in all the UKELA regions with the support of the Member Support Officer
3. Organising the annual conference 2006 at Warwick University
4. Engaging in a major drive to attract non-lawyers and in particular members of academic institutions, both students and academics.
5. Continuing to try to secure funding for the e-library by approaching new sources of funding. This cannot of course be guaranteed, but staff and officers are to make this a priority because of the urgent need for this work.

UKELA will also continue to improve its website [www.ukela.org](http://www.ukela.org) by providing more information about environmental law of general interest as well as continuing regularly to update its members on activities.

**Staff resources 2005 – 2006**

UKELA's staff resources are to be reorganised in the coming year. Vicki Elcoate has taken on the role of Executive Director and the General Secretary is to step down due to other commitments at the AGM. Succession planning will therefore be vital during the early months of 2006.

**Reserves Policy**

UKELA keeps in reserve a sufficient sum to cover six months' payments to its contractors; any bills that might be outstanding in the event of the organisation having to wind up its affairs and enough to cover the annual conference liabilities in the event of an unforeseen cancellation. The sum of £50,000 is considered adequate for the purpose of meeting obligations to contractors and to cover other expenditure. This policy will be reviewed at least annually if there are no substantial changes to income or expenditure, or the level of risk UKELA faces. At present UKELA does not hold any designated funds other than sums paid for attendance at events, which are only designated until the event is held.

**Preparation of the report**

This report has been prepared in accordance with the provisions of Part VII of the Companies Act 1985 relating to small companies. It was approved by the Council of Management on 11 October 2006 and signed on its behalf by:

DANIEL LAWRENCE  
Chairman

**REPORTING ACCOUNTANTS' REPORT  
TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF  
THE UNITED KINGDOM ENVIRONMENTAL LAW ASSOCIATION**

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We report on the financial statements for the 7 months ended 31 December 2005 set out on pages 8 to 11.

**RESPECTIVE RESPONSIBILITIES OF COUNCIL OF MANAGEMENT  
AND REPORTING ACCOUNTANTS**

As described on page 9 the members of the Council of Management, who are also the directors of The United Kingdom Environmental Law Association for the purposes of company law, are responsible for the preparation of the financial statements, and they consider that the Charity is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

**BASIS OF OPINION**

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the Charity, and making such limited enquiries of the officers of the Charity as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

**OPINION**

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the Charity under section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
  - i. the financial statements have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act; and
  - ii. the Charity satisfied the conditions for exemption from an audit of the financial statements for the year specified in section 249A(4) of the Act as modified by section 249A(5) and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in section 249B(1).

**Gotham Erskine**  
Chartered Accountants  
Friendly House  
52 - 58 Tabernacle Street  
London  
EC2A 4NJ

Date:

THE UNITED KINGDOM ENVIRONMENTAL LAW ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(incorporating income and expenditure account)**  
**For the 7 months from 1 June 2005 to 31 December 2005**

	<b>7 months to 31/12/05</b>	<i>Year ended 31/5/05</i>
	£	£
<b>INCOMING RESOURCES</b>		
Membership subscriptions	28,542	42,695
Regional meetings and subscriptions	622	7,065
Annual conference:		
Attendance fees	58,256	64,236
Sponsorship	18,015	24,079
Seminar income	2,014	4,000
Other income	-	50
Interest receivable	1,341	2,233
<b>TOTAL INCOMING RESOURCES</b>	<b>108,790</b>	<b>144,358</b>
<b>RESOURCES EXPENDED</b>		
Annual Conference expenses	51,385	111,238
Executive officer's fees & expenses	10,899	16,879
Company secretary's fees & expenses	6,583	12,196
Membership secretary's fees & expenses	7,983	10,301
Member support officer's fees & expenses	801	-
Membership and subscriptions	501	-
Garner Lecture costs	771	3,559
Other meeting and conference expenses	2,183	3,445
Travel expenses	1,138	2,004
Training	300	-
Photocopying, printing and mailing	48	2,381
Website	1,237	1,345
Essay prizes	60	1,365
Sundry expenses	33	759
Fees payable to reporting accountants/auditors:		
Audit	-	1,504
Accounts preparation and advice	2,585	3,666
<b>TOTAL RESOURCES EXPENDED</b>	<b>86,507</b>	<b>170,642</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>22,283</b>	<b>(26,284)</b>
GENERAL FUND AT 1 JUNE 2004	58,194	84,478
<b>GENERAL FUND AT 31 DECEMBER 2005</b>	<b>£ 80,477</b>	<b>£ 58,194</b>

**NOTE**

The Charity has no restricted or capital funds.

The annexed notes form part of these financial statements.

**THE UNITED KINGDOM ENVIRONMENTAL LAW ASSOCIATION**  
**(Company limited by guarantee)**

**BALANCE SHEET**  
**As at 31 December 2005**

	£	31/12/05 £	£	31/5/05 £
<b>CURRENT ASSETS</b>				
Debtors (see Note 3)	19,470		2,938	
Cash at bank and in hand	85,762		93,491	
	<u>105,232</u>		<u>96,429</u>	
<b>CREDITORS: amounts falling due within one year (see Note 4)</b>	<b>(24,755)</b>		<b>(38,235)</b>	
<b>NET CURRENT ASSETS</b>		<b>80,477</b>		<b>58,194</b>
<b>NET ASSETS/TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>£ 80,477</u>		<u>£ 58,194</u>
<b>FUNDS</b>				
General Fund (unrestricted)		<u>£ 80,477</u>		<u>£ 58,194</u>

The Council of Management is satisfied that the Charity is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The Council of Management acknowledges its responsibilities for:

- (i) ensuring that the Charity keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the Charity.

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005). They were approved by the Council of Management on 11 October 2006 and signed on its behalf by:-

\_\_\_\_\_  
DANIEL LAWRENCE, Chairman

\_\_\_\_\_  
PETER KELLETT, Vice Chairman

The annexed notes form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**

For the 7 months from 1 June 2005 to 31 December 2005

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**1. ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of the financial statements are set out below, have remained unchanged from the previous year and have been consistently applied.

**Basis of preparation of the financial statements**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), the Companies Act 1985, the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

**Company status**

The Charity is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

**Incoming resources**

Annual subscriptions, which are payable on 1 January and run for a calendar year, are recognised in the Statement of Financial Activities evenly over the calendar year provided that they are received before the financial year-end. Subscriptions received for that calendar year after the year-end are taken to income wholly in the following financial year. Conference income is recognised in the accounting year in which the conference is held.

**Resources expended**

All expenditure is accounted for gross and when incurred except for conference expenditure which is recognised at the time that the conference concerned is held. Management and administration comprises those costs relating to the Charity's central management and administration as opposed to its charitable activities.

**2. COUNCIL OF MANAGEMENT**

None of the members of the Council of Management, who are the directors for company law purposes and the trustees for charity law purposes, received any remuneration from the Charity (year ended 31 May 2005 - the same). During the period 4 members of the Council of Management (year ended 31 May 2005 - 4) were reimbursed travel and subsistence expenses totalling £912 (year ended 31 May 2005 - £2,045).

**3. DEBTORS**

	31/12/05	31/5/05
	£	£
Lecture and seminar income receivable	1,455	-
Conference sponsorship	18,015	-
Prepaid conference expenditure	-	2,938
	<u>£ 19,470</u>	<u>£ 2,938</u>

NOTES TO THE FINANCIAL STATEMENTS

For the 7 months from 1 June 2005 to 31 December 2005

4. CREDITORS	31/12/05	31/5/05
Amounts falling due within one year	£	£
Trade creditors	22,170	-
Accruals	2,585	17,541
Deferred income (see below)	-	20,694
	<u>£ 24,755</u>	<u>£ 38,235</u>
<b>Movements in deferred income</b>		
Balance at 1 June 2005	20,694	15,280
Amount released to incoming resources	(20,694)	(15,280)
Amount deferred in the year:		
Subscription income	-	20,694
Balance at 31 December 2005	<u>£ Nil</u>	<u>£ 20,694</u>